

# Volunteer Submission Form

Email this form to the Chairperson 30 days before the Spelling Bee or by the Chairperson's deadline.

School Name \_\_\_\_\_ Phone \_\_\_\_\_

School Coordinator \_\_\_\_\_ Coordinator's Email \_\_\_\_\_

Each participating school must provide five (5) adult volunteers to officiate at the ACSI Local Spelling Bee. Failure to meet this volunteer requirement will result in removal from the event. In such a case, school registration and student participation fees will still be assessed.

The school administration affirms, "**All staff and volunteers provided by the school meet its internal policies and standards and state requirements for working with children in a K-12 private school setting.**"

Conflicts of interest – If a volunteer is a participant's parent, list the student's name and grade level.

**Adult 1** Name \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Grade Level Conflict(s) \_\_\_\_\_

Check all that apply:  School Employee  Parent Volunteer  Experienced Spelling Bee Official

Check all positions in which this adult is qualified to serve:

Spell Master  Head Judge  Arbitrator  Recording Judge  Round Keeper

**Adult 2** Name \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Grade Level Conflict(s) \_\_\_\_\_

Check all that apply:  School Employee  Parent Volunteer  Experienced Spelling Bee Official

Check all positions in which this adult is qualified to serve:

Spell Master  Head Judge  Arbitrator  Recording Judge  Round Keeper

**Adult 3** Name \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Grade Level Conflict(s) \_\_\_\_\_

Check all that apply:  School Employee  Parent Volunteer  Experienced Spelling Bee Official

Check all positions in which this adult is qualified to serve:

Spell Master  Head Judge  Arbitrator  Recording Judge  Round Keeper

**Adult 4** Name \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Grade Level Conflict(s) \_\_\_\_\_

Check all that apply:  School Employee  Parent Volunteer  Experienced Spelling Bee Official

Check all positions in which this adult is qualified to serve:

Spell Master  Head Judge  Arbitrator  Recording Judge  Round Keeper

**Adult 5** Name \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Grade Level Conflict(s) \_\_\_\_\_

Check all that apply:  School Employee  Parent Volunteer  Experienced Spelling Bee Official

Check all positions in which this adult is qualified to serve:

Spell Master  Head Judge  Arbitrator  Recording Judge  Round Keeper