

HOW TO USE THE COACH ROLE

COACH: MAKE SURE YOU HAVE CHECKED “YES” IN THE VPP COACH BOX

1. The teacher must assign you as their Coach. The teacher must go to their VPP, scroll down to the bottom of the page and select “Update Coach”. The teacher will type your name (or whoever their Coach should be) in the Coach space and then save.

Virtual Professional Portfolio: Complete VPP

Individuals: Identify your learning coach by clicking the orange "Update Coach" button and selecting from the list of coaches for your school.

Coaches/Administrators: Assign courses to individuals or groups using the blue "Assign Courses" button on your Coach VPP.

Coach Instructions: Please enter the name of your coach in the field below. As you begin typing, you will see the names of the coaches at your school. Or press the space bar to see all of the coaches. If your coach is not in the list please contact your school administrator and see if they can add them to the list of coaches for your school. If there are no coaches in the list, your school may not have assigned coaches yet.

Coach: Robin Ritchie (101126)

VPP Notes:

Save Cancel

2. Coach – go to your “Coach” tab and click on the orange “Search” tab. This will give you a list of everyone who has chosen you to be their Coach. Click on the blue “View” tab to be taken to their VPP so you can assign courses.

ACS I STRONGER TOGETHER

Welcome Robin Ritchie My Account Log

My VPP Coach School Admin

Coach Queue

Welcome to your Coach Queue!

- Click the orange "Search" button and you will find a list of individuals who have identified you as their coach. If someone is missing from the list, please ask that faculty member to click the orange "Update Coach" button on their VPP and identify you as their coach.
- Access the [Coach Assignment VPP](#) to make ConNEXUS Premium course assignments and award earned CEUs for ConNEXUS Premium courses viewed as a group.
- Use [Coach Reports](#) to view the learning progress of your faculty members.

Practitioner ID: [input] VPP: Virtual Professional Portfolio Name: [input]

Created Between: [input] and [input] Clear Search

Showing Records 1 to 1 of 1 [Select All 1 Records](#)

Practitioner ID	Name	Premium	
101120	Amanda Sargent	Yes	View Update Coach

3. Click on the blue “Find Your Premium Courses Now”

Click [here](#) to access Certification Review.

Find Your Premium Courses Now

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4. You are now in ConNEXUS Premium (CNP). You will see a list of “Channels”. These channels categorize the videos by subject/content. If you are looking for courses that will provide Bible CEUs, choose the “Bible CEU” channel.



[« Back to My \](#)

Welcome to ConNEXUS Premium!

On-demand continuing education that works for you, ConNEXUS Premium is designed to meet the professional development needs of Christian educators. Continue to learn and grow professionally while meeting the demands of your day. With 40+ channels and over 500 hours of content, there is something for everyone. Let ConNEXUS Premium courses equip you for excellence.

Search by Keyword

GO

INSTRUCTIONS

Start your continuing education by clicking on a channel below to browse the contents of the channel or conduct a keyword search to find topics of interest.

Channels



Art and Science of Teaching



Best Practices In Action



Bible CEU



Biblical Philosophy Of Education



Biblical Worldview



Brain And Learning



Classroom Management



Common Core



Cooperative Learning



Curriculum Development



Differentiated Instruction



Early Education



Educational Leadership



Educational Technology



English Language Learners



Enhancing Professional Practice

HOW TO USE THE COACH ROLE

- Choose the course/video you would like to assign by clicking on the orange “Watch/Assign” tab. This puts the viewing into their VPP. At this point they can view the video.

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Keyword Channels ▾

FILTERS Search Results **SORT BY:**

Narrow Results

Presenters

- Bill Brown (8)
- Bradley Green (3)
- Chris Browne (5)
- Dennis Mohler (4)
- Don Johnson and Dr. Christian Overm... (2)
- Douglas Batchelder (3)
- Dr. Alister McGrath (2)
- Dr. Bobby Kelly (1)
- Dr. Brad Young (1)
- Dr. Charles Bressler (1)
- Dr. Christian Overman (1)
- Dr. Christopher Hutson (1)
- Dr. Curt Niccum (1)
- Dr. David Lyle Jeffrey (2)
- Dr. Dirk Obbink (2)
- Dr. Edwin Yamauchi (2)

The Original Gospel Quartet - Part 1: Matthew
★★★★☆
Dennis Mohler

The Original Gospel Quartet - Part 2: Mark
★★★★☆
Dennis Mohler

The Original Gospel Quartet - Part 3: Luke
★★★★☆
Dennis Mohler

The Original Gospel Quartet - Part 4: John
★★★★☆
Dennis Mohler

- If you wish to return to the teacher’s VPP to verify the viewing is there, click on “Back to My VPP”

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Keyword Channels ▾

FILTERS Search Results **SORT BY:**

The Original Gospel Quartet - Part 1: Matthew
★★★★☆

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7. You will see that the course has been assigned by you as the Coach.

The screenshot shows the 'Continuing Education' page with a green header. Below the header, there are navigation links: 'Show More Instructions' and 'Go to Premium Courses'. A table lists the course details:

Course Title	Completion Date	CEUs	CEU Type	Next Step
The Original Gospel Quartet - Part 1: Matthew			Bible	ACSI Use

Below the table, there is a 'Show Less' link and a note: 'Assigned By: Robin Ritchie Coaches: To update the due date click [here](#).'

8. You can assign a due date and add comments for the teacher by clicking on the tab to the far right of the assignment.

This screenshot is similar to the previous one, but the 'ACSI Use' tab in the 'Next Step' column is circled in red, indicating it is the focus of the instruction.

A NOTE TO THE TEACHER:

The teacher can now go to their VPP and view this assignment. The teacher must choose "YES" to the **Terms of the Video License** before viewing.

The screenshot shows a video player on the left and a content area on the right. The video player has a play button and a progress bar. The content area includes a video description, a 'Supporting Document' link, and a 'Video License' section. The 'Video License' section has a dropdown menu with 'Yes' selected, which is circled in red.

Upon completion of the viewing, the Complete Evaluation must be done. Provide a brief statement about the viewing. When you completed this, the CEUs will be uploaded into your VPP.

The screenshot shows the evaluation form. It includes a dropdown menu for 'I accept the terms of the Video License above*' with 'Yes' selected. Below this, there are fields for 'Learning Objective', 'Assigned By', 'Due Date', 'Notify Upon Completion', 'Group Viewing', and 'Coach Comments'. At the bottom right, there are buttons for 'Group Viewing', 'Save to VPP', 'Cancel', and 'Complete Evaluation', with the 'Complete Evaluation' button circled in red.