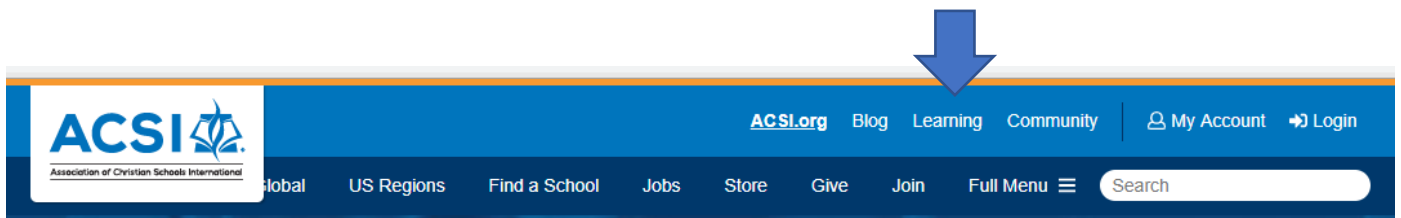


## How to find/activate your VPP and Practitioner ID

To access your personal Virtual Professional Portfolio (VPP) and to see what your personal Practitioner ID is, please log in to [your.acsi.org](http://your.acsi.org) with your email as your Web Login Name. If you have not yet set up your password in our new system, select "I forgot my password," enter your E-mail Address, and click "Find My User Account. Allow up to about 15 minutes to receive the password reset email.

If you have not received the password reset email within that time, check your Spam folder. If you are having trouble receiving the password reset email, you **may** be able to log in using your email address as the Web Login Name and your Practitioner's ID as the Web Login Password. If you do this, be sure to reset your password once you've accessed your account.

Now click on "**Learning**" on the top blue bar which will take you to your "My VPP".



You will see your Practitioner ID at the top of the page. **If you have never logged into your VPP you will see an orange "Begin" button. You must click on the "Begin" button in order to activate your VPP.**



Your Virtual Professional Portfolio is your dynamic, online resume! Add your education, work experience, certifications and even a digital portfolio file to complete your resume. Then watch your earned CEUs accrue as you complete courses through ConNEXUS Premium!

Please contact our [CEU Coordinator](#) if you have questions.