Personal Reference Form

Our school has received an application for a position from and would appreciate your opinion on the applicant's character, personality, and ability to fill this position. Attached is a signed authorization form whereby the applicant releases you from liability if you provide this reference. Applicant has also agreed that we have the right to keep your reference confidential. Thank you for your help.

________________________________________________________________________

Administrator                                               Date

How long have you known the applicant?

________________________________________________________________________

In what capacity? (e.g., pastor, teacher, friend)

________________________________________________________________________

Has this applicant demonstrated a real commitment to Christian living both on and off the job site? Would he/she be a good Christian role model for our students?

________________________________________________________________________

________________________________________________________________________

Have you noted depth of convictions as demonstrated by honesty, fairness, respect for authority, diligence, compassion, tact, or other Christian virtues?

________________________________________________________________________

________________________________________________________________________

List main character and personality strengths.

________________________________________________________________________

________________________________________________________________________

Are there character or personality weaknesses that diminish this applicant's effectiveness as a Christian role model?

________________________________________________________________________

________________________________________________________________________

Do you consider the applicant a self-starter, willing to do extra tasks if needed?

________________________________________________________________________