

ACSI Inspire: STANDARD 11 CHECKLIST (DRAFT)

School

Team

Document(s)	Standard Reference	In Compliance	Refer to Visiting Team	Comments/ Area of Concern
Liability Insurance	3- Governance/Leadership			
Conflict of Interest policy	3 - Governance/Leadership			
Organization chart	3 - Governance/Leadership			
Grievance/complaint process	4 –School Culture			
Nondiscrimination statement	4 –School Culture			
Discipline policies	4 – School Culture			
Length of school year/Instructional hours *	7 – Instructional Program			
Background checks *	12 – Staff Qual/HR Policies			
Student records are secure, data is private	13 - Student Services			
Plan for transfer of records on closure	13 - Student Services			
Vehicle insurance	16 – Facilities/transportation			
Vehicle inspections	16 – Facilities/transportation			
Building evac plans posted	16 – Facilities/transportation			
Fire inspections *	16 – Facilities/transportation			
Documentation of required drills	16 – Facilities/transportation			
Fire extinguishers/AED* (incl. listing and location)	16 – Facilities/transportation			
Food/Health inspections*	16 – Facilities/transportation			
Acceptable use policies for staff/students	17 – Instructional Resources			
Student harassment policies	18 – Health and Safety			
Mandated reporting policies/training *	18 – Health and Safety			
Immunization records	18 – Health and Safety			
Health, accident, and emergency medical forms	18 – Health and Safety			
Student health records	18 – Health and Safety			
First aid, CPR, blood borne pathogens training	18 – Health and Safety			
Food/drink nutrition requirements *	20 - Student Wellness			
Person completing the form:				

* School: Local jurisdictions may have varying requirements for private schools in these areas. At minimum, schools must comply with local requirements. Where the local jurisdiction does not have requirements for private/religious schools, it is expected that the school will meet what is required of other schools in the area and/or consult with their accreditation director.

Team: If an item is NOT in compliance, note what is missing and refer it to the appropriate team member(s) to be reviewed at the visit.