

In submitting this application, you are asserting that you are an ACSI member school and have carefully read *REACH Standards Manual for Accreditation for EE–12 North American and International Schools*. The standards should be studied closely along with the appropriate rubrics in the *REACH Rubrics Manual* before you apply, since they outline the protocol for accreditation by ACSI.

School name: _____

Mailing address: _____

City/State/Zip/Country: _____

Phone: _____ Fax: _____

Administrator/Director: _____ E-mail: _____

Year founded: _____ Enrollment: _____ Grades/Ages served: _____

Accreditation Desired

Early Education

Age levels _____
through _____

Elementary

Grade levels from _____
through _____

Secondary

Grade levels from _____
through _____

Boarding Facility

No Yes

Online/Blended

No Yes

If presently accredited, with whom? _____ Grades accredited: _____

Is joint accreditation planned? No Yes With whom? _____

For the school to be granted candidacy status by the ACSI regional office (or for international schools, the ACSI Global Office) **this completed application must be accompanied by the following:**

1. A check payment (in U.S. funds) payable to ACSI for the applicable amount. For schools desiring to pay the application fee with a credit card, please complete and submit the online application found at www.acsi.org/schoolaccreditationdocuments.
 \$1,000 EE–12 \$500 EE stand-alone program
2. A copy of the resolution appearing in the school board minutes that approves of the school seeking accreditation with the Association of Christian Schools International
3. The completed preliminary *Profile of School* (attached)—online schools see the ACSI Accreditation for Online Learning
4. A completed copy of the ACSI *REACH Standards Checklist*—online schools see the ACSI Accreditation for Online Learning
5. If this is a joint accreditation, a copy of any correspondence relating to accreditation with the other accrediting agency or agencies with which the school is seeking accreditation; this gives ACSI documentation to use in order to enter into discussion with the other agency or agencies involved
6. The completed ACSI Indemnification Agreement for Accreditation
7. If the early education program is exempt from state licensure, or if the early education classrooms that are a part of your school are license exempt, the attached Early Education Exempt Program Form

Please return this form, payment, and all appropriate attachments to ACSI headquarters (address on the final page). Once these items have been received, you will be contacted to schedule an on-site visit to confirm your school's candidacy status.

Please note: in order to move forward with the accreditation process, the school must be an ACSI member school. ACSI membership must be maintained in order to maintain ACSI accreditation.

The following descriptive profile of your school needs to include a paragraph of **no more than 300 words** for each of the following:

Founding and purpose of the school (please include your educational philosophy)

Ownership, legal standing, organizational and governance structure

Description of the school community/stakeholders

School Preliminary Profile (continued)

Significant trends in past three years (e.g., enrollment, finances, facilities)

Type of instructional program (e.g., traditional, classical, online, bilingual, IGCSE)

Staff numbers and hiring qualifications

School Preliminary Profile (continued)

School funding sources

Vision for the future (three to five years)

Association of Christian Schools International

The applicant desires accreditation from the Association of Christian Schools International (ACSI) and hereby agrees to indemnify, save, and hold ACSI harmless—its officers, members, employees, agents, volunteers, and/or their successors—and assigns from any and all actions, claims, demands, or liabilities arising out of or related in any way to ACSI’s accreditation and/or supervision to obtain and/or maintain accreditation, for any injuries, damages, or losses sustained by any person, corporation, association, partnership, or other entity as a result of and/or in connection with in any way an application for accreditation. The applicant school agrees to indemnify and hold ACSI harmless for any and all damages, including, but not limited to, attorney’s fees. It is expressly understood that ACSI makes no warranties (express or implied) regarding accreditation; ACSI’s granting of accreditation to the applicant school only signifies that the applicant school has met applicable standards for school accreditation.

Signature

Date

Early Education Accreditation Protocol

Please date and initial as appropriate.

Date	Initial	Comment
		The director has reviewed the state/provincial licensing requirements.
		The board chair has reviewed the state/provincial licensing requirements.
		The program voluntarily complies with the state/provincial licensing requirements.
		The program commits to ongoing monitoring to maintain compliance with state/provincial licensing requirements. (List all exceptions below.)
		The program communicates its exempt status to enrolling parents in writing and explains its commitment to ongoing self-monitoring for compliance.
		At candidacy, the program will have documentation of fire and health inspections.
		At candidacy, the program will have completed a criminal background check on all staff and will comply with state/provincial and federal law concerning background checks.

Attach the following:

- A parent brochure and/or Web page communicating exempt status and commitment to ongoing self-monitoring for compliance
- A paragraph or page from the parent handbook communicating exempt status and commitment to ongoing self-monitoring for compliance
- A page from the staff handbook communicating expectations of the staff to know applicable licensing regulations, expectations for maintaining compliance with those regulations, and any other responsibilities or expectations of the staff in this role

By signing this form, the program indicates its understanding of ACSI's accreditation requirements for exempt programs. There is a commitment on behalf of the program administration to maintain this status throughout the candidacy and accreditation period.

Required Signatures

Program Director _____ Date _____

Board Chair _____ Date _____

ACSI Regional Staff _____ Date _____

Regional office addresses are provided for your reference. Please send application and fee to ACSI Headquarters.

North America Regional Offices

California/Hawaii

910 E. Birch Street
Brea, CA 92821-5854
714-256-1287 | Fax 714-256-4085
acsica@acsi.org

Canada—Eastern

1 Wenden Court, RR 2
Mining, ON L9X 0G7 Canada
705-728-7344 | Fax 705-728-4401
acsiec@sympatico.ca

Canada—Western

44 Willow Brook Drive NW
PO Box 3460
Airdrie, Alberta T4B 2B7 Canada
403-948-2332 | Fax 403-948-2395
info@acsiwc.org

Florida/Caribbean

25941 US Highway 19 N, #16362
Clearwater, FL 33763
727-734-7096
acsifl@acsi.org

Mid-America/Ohio River Valley

Serving: IL, IN, IA, KY, MI, MN, NE, ND, OH, SD, WI, WV
Mailing Address:
2001 W. Plano Parkway
Suite 3600
Plano, TX 75075
815-282-7070
acsima@acsi.org

Northeast

Serving: CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT
845 Silver Spring Plaza, Suite B
Lancaster, PA 17601-1183
717-285-3022 | FAX 717-285-2128
acsine@acsi.org

Northwest

Serving: AK, ID, MT, OR, WA
1400 NE 136th Ave.
Vancouver, WA 98684
360-256-5860
acsinw@acsi.org

Rocky Mountain

Serving: AZ, CO, NM, NV, UT, WY
1517 N Wilmot Road, #183 Tucson,
AZ 85712
800-208-4742
acsirm@acsi.org

Southeast

Serving: AL, GA, MS, NC, SC, TN, VA
PO Box 1537
Snellville, GA 30078-1537
770-985-5840 | Fax 770-985-5847
acsise@acsi.org

South-Central

Serving: AR, KS, LA, MO, OK, TX 2001
W. Plano Parkway, Suite 3600 Plano,
TX 75075-8632
972-941-4404 | Fax 469-440-7634
acsisc@acsi.org

ACSI Headquarters and ACSI Global

731 Chapel Hills Drive
Colorado Springs, CO 80962-5130
719-528-6906 | Fax 719-531-0631
accreditation@acsi.org