

# Visiting Team Member Application



**I. Personal:** Mr. Ms. Mrs. Dr. \_\_\_\_\_ Male Female Date: \_\_\_\_\_

School phone: (\_\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_\_) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Current School: \_\_\_\_\_ Position: \_\_\_\_\_

**II. Education:** College and Degree held: \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

College and Degree held: \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

College and Degree held: \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

**III. Teaching and Administrative Experience** (list positions and dates held):  
\_\_\_\_\_

**IV. Current ACSI and/or State Teaching Certificates Held:**  
\_\_\_\_\_

**V. Professional References:**

Name	E-mail Address	Phone
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1. \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_

2. \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_

3. \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_

**VI. Accreditation Experience as a visiting team member** (list last three schools visited, position on team, other accrediting agencies, and year):  
\_\_\_\_\_

**VII. I am willing to help edit the report prior to submitting it to the regional office:**  YES  NO

**VIII. I am interested in being an assistant team chair:**  YES  NO

**IX. International Experience/Background** (briefly explain any international experience you have had):  
\_\_\_\_\_

Languages spoken/level of fluency:  
\_\_\_\_\_

Number the following regions in order of preference for participation on an accreditation visiting team:

\_ Africa \_ Asia \_ Europe \_ Latin America

**X. I have experience with online or blended learning:**  YES  NO

**XI. Please indicate your strengths for the Visiting Team Chairperson.** In each category below, indicate your first, second, third, and fourth choices for which you would be willing to assume major responsibility.

CATEGORY 1: Indicate your first (1), second (2), third (3), and fourth (4) choices.

- Standard 1: Philosophy and Foundations
- Standard 2: Governance and Executive Leadership
- Standard 3: Home and Community Relations and Student Services
- Standard 4: Personnel
- Standard 5: Instructional Program and Resources
- Standard 6: Student Care
- Standard 7: Character, Values, and Spiritual Formation of Students
- Standard 8: Continuous School Improvement Plan

CATEGORY 2: Indicate your first (1), second (2), third (3), and fourth (4) choices.

\_\_\_\_\_ Early Education Program

Elementary Program:

- Bible
- Computer Science
- Fine Arts
- Classic/Modern Languages
- History/Social Studies
- Kindergarten
- Language Arts
- Mathematics
- Physical Education
- Science
- Technology/Library Media
- Special Education

Secondary Program:

- Bible
- Business Education
- Computer Science
- Fine Arts
- Classic/Modern Languages
- History/Social Studies
- Language Arts
- Mathematics
- Physical Education
- Science
- Technology/Library Media
- Special Education

**XII. I can provide documentation of a current background check if required by the school.**  YES  NO

## Accreditation Values and Ethics for Chairpersons and Team Members

Chairpersons and team members agree to function as volunteer representatives of ACSI and as such adhere to the following ACSI accreditation values for team members and chairpersons:

1. Testimony: Function as a disciple of Jesus Christ in service to the Kingdom and to the school that is being visited.
2. Integrity: Maintain exemplary conduct and relationships, and follow the policies and guidelines of ACSI accreditation. Accept no more than a token gift of appreciation from the school.
3. Collaboration: Treat all team colleagues with respect and encourage, support, and seek consensus in all team decisions. Courtesy and grace are expected in all conversation.
4. Humility: Recognize that there are things to learn from team colleagues and the school, and seek to give direction to the school only by making appropriate recommendations within the report.
5. Decision Making: Value the opinions, counsel, and ideas of one another while seeking unity in regards to the significant decisions in the process.
6. Professionalism: Be on time and follow the schedule for all meetings. Abide by professional dress expectations as indicated for the school and its location. Members will hold each other accountable for meeting deadlines while focusing efforts toward the accreditation process and avoiding distractions from your school.
7. Confidentiality: Keep confidential all materials, team deliberations, and reports, including the recommendation to the Commission (other than during the exit report).

### Statement of Ethics: As a chairperson or team member I agree:

1. To serve according to the values noted above and participate fully in all the required accreditation activities with a spirit of unity and cooperation.
2. That there is no actual or perceived conflict of interest present between myself and the school, and that I will not engage in any conversation with school personnel that in any way could interfere with my objectivity.
3. To maintain confidentiality of all conversations and deliberations within the visiting team, the team report, and the team findings.

I have read and agree to the ACSI Accreditation Values and Ethics for Chairpersons and Team Members. I understand that submission of this profile implies my willingness and availability to serve on an ACSI Accreditation Visiting Team. I acknowledge the above information accurately reflects my qualifications and ability to serve as a volunteer member of an ACSI Visiting Team. I have permission to pursue this opportunity from my school administrator. I also understand that there are natural, mechanical, and environmental conditions and hazards, including the potential for exposure to various bacteriological or viral agents which may cause illness, associated with participation in an on-site accreditation visit. I am voluntarily participating in the on-site accreditation visit and am willing to assume any risk associated therewith.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_