



Bible Specialist ¹ Requirements

TEMPORARY	STANDARD	PROFESSIONAL
Valid 2 years (renewable)	Valid 5 years (renewable)	Valid 5 years (renewable)
<i>Degree</i>	<i>Degree</i>	<i>Degree</i>
Bachelor's from an accredited ² college	Bachelor's from an accredited ² college	Master's from an accredited ² college
<i>Educational Studies</i>	<i>Educational Studies</i>	<i>Educational Studies</i>
Not required for initial application	Not required for initial application	Standard Level requirements plus: <ul style="list-style-type: none"> 9 semester hours of college credit in education
<i>Biblical Studies</i>	<i>Biblical Studies</i>	<i>Biblical Studies</i>
18 semester hours of college credit in approved Bible coursework	36 semester hours of college credit in approved Bible coursework	39 total semester hours of college credit in approved Bible coursework
<i>Christian Philosophy of Education</i>	<i>Christian Philosophy of Education</i>	<i>Christian Philosophy of Education</i>
Not required for initial application	Required (must be completed at first renewal)	Required
<i>Renewal Requirements</i>	<i>Renewal Requirements</i>	<i>Renewal Requirements</i>
May include: <ul style="list-style-type: none"> 3 semester hours of college credit in approved Bible coursework (if Standard Level Biblical Studies requirements are not met) CPoE requirement (if not previously completed) 	May include: <ul style="list-style-type: none"> 30 CEUs³ (or equivalent semester hours) in Bible 30 CEUs³ (or equivalent semester hours) in Education 	May include: <ul style="list-style-type: none"> 30 CEUs³ (or equivalent semester hours) in Bible 30 CEUs (or equivalent semester hours)³ in Education

¹ The Bible Specialist Teacher certificate covers grades K-12.

² Accrediting agency must be approved by CHEA or the US Dept of Education.

³ 1 CEU = 1 clock hour

Helpful Information

Initial Certification:

1. Submit the application and fee as listed. (available through the [ACSI website](#))
2. Submit official transcript(s) showing college name, location, degree granted, and date degree was granted. A copy of a **diploma** does **NOT** serve as proof of a degree. A clear photocopy of a transcript is acceptable as long as the name(s) and location(s) of the college/university, and the degree(s) and date(s) of degree(s) are printed by the college/university on all transcripts submitted.

Renewal Information:

All renewals/upgrades require an application and an application fee. Send all renewal/upgrade materials together. Do **NOT** send them individually without an application and fee or they will be returned to you.

1. To receive credit for college coursework, ACSI will accept an official transcript that includes the applicant's name, college name, location, course name, credits received and date of completion.
2. Detailed information concerning CEUs can be found on the [ACSI website](#).
3. To receive CEU credit for in-services, workshops, conferences, and/or Bible studies, etc., the continuing education must be completed through an approved provider. (ACSI accredited schools are automatically approved providers, and administrators from accredited schools with appropriate account access are able to simply add completed CEUs to their teachers' VPP.) Adding a third-party CEU to your VPP is now available (these will be reviewed by ACSI during the application review process). While completing your certification application, you will be able to choose which CEUs you would like to be applied to your ACSI certificate.
4. If you have earned at least 39 semester hours of college credit in approved Bible coursework, Bible CEUs will be waived for renewal of an ACSI Standard or Professional certificate. This will be determined upon ACSI's evaluation of your transcripts.
5. Keep a photocopy of each item sent to ACSI, or send photocopies and keep originals.
6. Educational coursework can include: Classroom Management, Curriculum Development, Educational Assessments, Teaching Bible, Differentiated Learning, Improving Student Thinking, Cooperative Learning in the Classroom, etc. If you have questions about a specific course, please contact the ACSI Certification Office at certification@acsi.org.

Lifetime Certification:

A Lifetime certificate will be issued after 10 years at the Professional level; submission of renewal requirements; and verification of 10 years working in a Christian school setting.

ACSI Certification Department, PO Box 62249, Colorado Springs, CO 80962

Email: certification@acsi.org