**Administrator Evaluation by the school board**

**“month” 2015**

Please put a check/x in your answer 1-5 (see scale below). In the comment box, please take the time to note the positive, suggest improvements or, if necessary, explain your answer. Detailed comments encourage and help with improvement and growth.

**Part #1 – Job Responsibilities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 - major Improvement; 2 – inconsistent; 3 – evident; 4 – strength; 5 - exceptional | 1 | 2 | 3 | 4 | 5 |
| Lead & Develop School Personnel |  |  |  |  |  |
| Oversee Curriculum and Educational Planning |  |  |  |  |  |
| Interact With Students and Parents |  |  |  |  |  |
| Plan and Monitor School Finances |  |  |  |  |  |
| Lead Institutional Advancement and Development |  |  |  |  |  |
| Represent the school to the public |  |  |  |  |  |
| Oversee the unit principals / supportive staff |  |  |  |  |  |
|  |  |  |  |  |  |
| (add more from JD) |  |  |  |  |  |

Potential Improvement or growth actions (if scored 2 or less):

General Explanations / Comments:

**Part #2 – Spiritual Leadership & Maturity**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 - major Improvement; 2 – inconsistent; 3 – evident; 4 – strength; 5 - exceptional | 1 | 2 | 3 | 4 | 5 |
| Christ-like Character |  |  |  |  |  |
| Ability to determine God’s leading |  |  |  |  |  |
| Exercise of Faith |  |  |  |  |  |
| Godly Wisdom / Good Judgment |  |  |  |  |  |
| Strong Work Ethic |  |  |  |  |  |
| Conflict Resolution |  |  |  |  |  |
|  |  |  |  |  |  |
| (add more from JD) |  |  |  |  |  |

General Explanations / Comments:

Potential Improvement or growth actions (if scored 2 or less):

**Part #3 – Organizational Leadership**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 - major Improvement; 2 – inconsistent; 3 – evident; 4 – strength; 5 - exceptional | 1 | 2 | 3 | 4 | 5 |
| Skills - Knowledge of the educational field / administrative skills |  |  |  |  |  |
| Vision – Able to see the big picture; focused on future |  |  |  |  |  |
| Goals – Planning, setting & progressing towards goals |  |  |  |  |  |
| Staff – Coaching, training and mentoring to develop the gifts in others |  |  |  |  |  |
| Communicate – Clear interaction with board, staff and families |  |  |  |  |  |
| Development – professional development of self |  |  |  |  |  |
| Delegation – releasing others to be productive / effective |  |  |  |  |  |
| Connectivity – engagement / contribution with CE community / ACSI |  |  |  |  |  |
|  |  |  |  |  |  |
| (add more from JD) |  |  |  |  |  |

General Explanations / Comments:

Potential Improvement or growth actions (if scored 2 or less):

**Part #4 – Relationships**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 - major Improvement; 2 – inconsistent; 3 – evident; 4 – strength; 5 - exceptional | 1 | 2 | 3 | 4 | 5 |
| Own family – supports wife and children |  |  |  |  |  |
| School Board – engages with president and board members |  |  |  |  |  |
| Faculty and Staff – supports principals, teachers, support staff |  |  |  |  |  |
| Students – is known, liked, appreciated, respected |  |  |  |  |  |
| School Stakeholders – families, alumni, and potential families |  |  |  |  |  |
| Community – known, positively respected |  |  |  |  |  |
| CE Community – engages, supports and contributes to larger setting |  |  |  |  |  |
|  |  |  |  |  |  |
| (add more from JD) |  |  |  |  |  |

General Explanations / Comments:

Potential Improvement or growth actions (if scored 2 or less):

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Board Member Date Completed