**Life Way Administrator Leadership Audit – 2011/2012 School Year**

The goal of the Leadership Audit is to provide meaningful feedback to the Administrator so that he might be an effective servant leader at Life Way Christian School and First Baptist Church Centerton. The first section is qualitative and the second section is quantitative.

**Interactive Section – Administrator, School Board Chairman**

**1. What are the Administrator’s major accomplishments over the course of the past 12 months?**

*Headmaster:*

*School Board Chairman:*

**2. What program areas (athletics, arts, etc.) or policies should the Administrator work to strengthen?**

*Headmaster:*

*School Board Chairman:*

**3. How is the Administrator fulfilling the mission of Life Way Christian School?**

*Headmaster:*

*School Board Chairman:*

**4. What areas of encouragement/support would assist the Administrator during the coming year?**

*Headmaster:*

*School Board Chairman:*

**5. What are the main goals that need to be accomplished in the coming year?**

*Headmaster:*

*School Board Chairman:*

**Administrator’s Evaluation Section**

**Scale: 1 = Strongly Agree 2 = Agree 3 = Disagree 4 = Strongly Disagree**

School

Committee

Spiritual Leadership

\_\_\_\_\_ 1-Is mature and growing in his walk with the Lord

\_\_\_\_\_ 2-Provides prayer support and encouragement for the staff

\_\_\_\_\_ 3-Leads in a manner consistent with Scripture

\_\_\_\_\_ 4-Is a person of integrity

\_\_\_\_\_ 5-Defines the culture of LWCS in accord with LWCS’s mission and kingdom education

\_\_\_\_\_ 6-Establishes an environment that enables students to become Christ-like leaders

\_\_\_\_\_ 7-Demonsrates a biblical commitment to his wife and family

# Organizational Management

\_\_\_\_\_ 1-Makes effective decisions in accord with policies of LWCS

\_\_\_\_\_ 2-Develops and evaluates administrators who are effective school leaders

\_\_\_\_\_ 3-Determines that funds are spent wisely and promotes fiscal responsibility

\_\_\_\_\_ 4-Promotes LWCS effectively

\_\_\_\_\_ 5-Responsive to directions from the School Board chairman and Board

# Parent/Constituency Relationships

# \_\_\_\_\_ 1-Effectively communicates LWCS’s mission to parents and other constituents

\_\_\_\_\_ 2-Helps LWCS maintain its Christian witness in and out of school

\_\_\_\_\_ 3-Works effectively with the School Board and ministerial staff at FBC \_\_\_\_\_ 4-Builds supportive relationships with parents, students and staff

\_\_\_\_\_ 5-Directs staff, parents and students to follow Mt. 18 when solving conflicts

\_\_\_\_\_ 6-Demonstrates a servant spirit and leadership when interacting with parents and school constituents

Personnel Management

\_\_\_\_\_ 1-Recruits and hires outstanding Christ-like personnel

\_\_\_\_\_ 2-Effectively places teachers, administrators and support staff to fulfill LWCS’s educational goals

\_\_\_\_\_ 3-Conducts effective evaluation and development for both himself and his staff

\_\_\_\_\_ 4-Delegates and communicates well

\_\_\_\_\_ 5-Promotes a Christ-honoring culture that is orderly and respectful

\_\_\_\_\_ 6-Builds loyalty for church and school among faculty/staff/administrators

Personal Qualities

\_\_\_\_\_ 1-Admits mistakes and takes measures to correct them

\_\_\_\_\_ 2-Communicates with effectiveness, passion and vision in both written and verbal forms

\_\_\_\_\_ 3-Defends biblical principles and convictions in the face of pressure

\_\_\_\_\_ 4-Serves as an example and partner with parents in the kingdom education process

\_\_\_\_\_ 5-Is optimistic, joyful and healthy

\_\_\_\_\_ 6-Presents a professional image when interacting with staff, parents and students

Professional Competencies

\_\_\_\_\_ 1-Develops and implements sound operational policies and a long-range plan for LWCS

\_\_\_\_\_ 2-Demonstrate effectiveness in development and public relationship for the school

\_\_\_\_\_ 3-Empowers Administrative Team to effectively lead their respective areas

\_\_\_\_\_ 4-Provides strong support for quality, Bible-based education

\_\_\_\_\_ 5-Has a biblically-based focus and vision for LWCS

\_\_\_\_\_ 6-Generates practical solutions that reflect good judgment

\_\_\_\_\_ 7-Demonstrates the ability to work around obstacles and organizational challenges

\_\_\_\_\_ 8-Sensitive to social, economic and ethnic diversity within the community

\_\_\_\_\_ 9-Has a passion for academic and spiritual excellence. He sets a high standard of conduct socially,

spiritually and academically and holds LWCS’s community accountable for seeing that these standards

are not compromised

By signing below all parties acknowledge that content of the audit below has been reviewed and discussed to a level of mutual satisfaction and understanding.

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Administrator Date School Board Chairman Date