

In submitting this application, you are asserting that you are an ACSI member school and have carefully read *REACH Standards Manual for Accreditation for EE–12 North American and International Schools*. The standards should be studied closely along with the appropriate rubrics in the *REACH Rubrics Manual* before you apply, since they outline the protocol for accreditation by ACSI.

School name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City/State/Zip/Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Administrator/Director: \_\_\_\_\_ E-mail: \_\_\_\_\_

Year founded: \_\_\_\_\_ Enrollment: \_\_\_\_\_ Grades/Ages served: \_\_\_\_\_

## Accreditation Desired

### Early Education

Age levels \_\_\_\_\_  
through \_\_\_\_\_

### Elementary

Grade levels from \_\_\_\_\_  
through \_\_\_\_\_

### Secondary

Grade levels from \_\_\_\_\_  
through \_\_\_\_\_

### Boarding Facility

No  Yes

### Online/Blended

No  Yes

If presently accredited, with whom? \_\_\_\_\_ Grades accredited: \_\_\_\_\_

Is joint accreditation planned? No  Yes  With whom? \_\_\_\_\_

For the school to be granted candidacy status by the ACSI regional office (or for international schools, the ACSI Global Office) **this completed application must be accompanied by the following:**

1. A check payment (in U.S. funds) payable to ACSI for the applicable amount. For schools desiring to pay the application fee with a credit card, please complete and submit the online application found at [www.acsi.org/schoolaccreditationdocuments](http://www.acsi.org/schoolaccreditationdocuments).  
 \$1,000 EE–12     \$500 EE stand-alone program
2. A copy of the resolution appearing in the school board minutes that approves of the school seeking accreditation with the Association of Christian Schools International
3. The completed preliminary *Profile of School* (attached)—online schools see the ACSI Accreditation for Online Learning
4. A completed copy of the ACSI *REACH Standards Checklist*—online schools see the ACSI Accreditation for Online Learning
5. If this is a joint accreditation, a copy of any correspondence relating to accreditation with the other accrediting agency or agencies with which the school is seeking accreditation; this gives ACSI documentation to use in order to enter into discussion with the other agency or agencies involved
6. The completed ACSI Indemnification Agreement for Accreditation
7. If the early education program is exempt from state licensure, or if the early education classrooms that are a part of your school are license exempt, the attached Early Education Exempt Program Form

**Please return this form, payment, and all appropriate attachments to ACSI headquarters (address on the final page). Once these items have been received, you will be contacted to schedule an on-site visit to confirm your school's candidacy status.**

**Please note: in order to move forward with the accreditation process, the school must be an ACSI member school. ACSI membership must be maintained in order to maintain ACSI accreditation.**

The following descriptive profile of your school needs to include a paragraph of **no more than 300 words** for each of the following:

Founding and purpose of the school (please include your educational philosophy)

Ownership, legal standing, organizational and governance structure

Description of the school community/stakeholders

## **School Preliminary Profile (continued)**

Significant trends in past three years (e.g., enrollment, finances, facilities)

Type of instructional program (e.g., traditional, classical, online, bilingual, IGCSE)

Staff numbers and hiring qualifications

**School Preliminary Profile (continued)**

School funding sources

Vision for the future (three to five years)

Association of Christian Schools International

The applicant desires accreditation from the Association of Christian Schools International (ACSI) and hereby agrees to indemnify, save, and hold ACSI harmless—its officers, members, employees, agents, volunteers, and/or their successors—and assigns from any and all actions, claims, demands, or liabilities arising out of or related in any way to ACSI’s accreditation and/or supervision to obtain and/or maintain accreditation, for any injuries, damages, or losses sustained by any person, corporation, association, partnership, or other entity as a result of and/or in connection with in any way an application for accreditation. The applicant school agrees to indemnify and hold ACSI harmless for any and all damages, including, but not limited to, attorney’s fees. It is expressly understood that ACSI makes no warranties (express or implied) regarding accreditation; ACSI’s granting of accreditation to the applicant school only signifies that the applicant school has met applicable standards for school accreditation.

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Signature

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Date

## Early Education Accreditation Protocol

Please date and initial as appropriate.

Date	Initial	Comment
		The director has reviewed the state/provincial licensing requirements.
		The board chair has reviewed the state/provincial licensing requirements.
		The program voluntarily complies with the state/provincial licensing requirements.
		The program commits to ongoing monitoring to maintain compliance with state/provincial licensing requirements. (List all exceptions below.)
		The program communicates its exempt status to enrolling parents in writing and explains its commitment to ongoing self-monitoring for compliance.
		At candidacy, the program will have documentation of fire and health inspections.
		At candidacy, the program will have completed a criminal background check on all staff and will comply with state/provincial and federal law concerning background checks.

### Attach the following:

- A parent brochure and/or Web page communicating exempt status and commitment to ongoing self-monitoring for compliance
- A paragraph or page from the parent handbook communicating exempt status and commitment to ongoing self-monitoring for compliance
- A page from the staff handbook communicating expectations of the staff to know applicable licensing regulations, expectations for maintaining compliance with those regulations, and any other responsibilities or expectations of the staff in this role

By signing this form, the program indicates its understanding of ACSI's accreditation requirements for exempt programs. There is a commitment on behalf of the program administration to maintain this status throughout the candidacy and accreditation period.

### Required Signatures

Program Director \_\_\_\_\_ Date \_\_\_\_\_

Board Chair \_\_\_\_\_ Date \_\_\_\_\_

ACSI Regional Staff \_\_\_\_\_ Date \_\_\_\_\_

## Headquarters and ACSI Global

731 Chapel Hills Drive  
Colorado Springs, CO 80920  
719-528-6906 | Fax 719-531-0631  
accreditation@acsi.org

Divisional offices are provided for your reference. Please send application and fee to ACSI Headquarters.

## North America Offices

### California/Hawaii

Serving: CA and HI  
2375 East Imperial Hwy, #1007  
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## Additional Resources

Support documents for REACH may be found on the ACSI website  
(<https://www.acsi.org/schoolaccreditationdocuments>).

